



Chapel Chat

Term 2 2025-2026

Term 3 Important Dates

Date	Time	Event
6.1.26	9.30am	Corals – Knife Crime Workshop
12.1.26	9.30-10.30	Seashells – Fire Safety Workshop
12.1.26	3.25-4.15pm	After School Clubs start
16.1.26	11.30am	Y5 SGS 11+ Presentation (Parents Invited)
19.1.26	9am	Corals – Energise Wind Workshop
6.2.26	All day	NSPCC Number Day
6.2.26	2pm	Parent Workshop
10.2.26	All day	Safer Internet Day
10.2.26-11.2.26	Residential	Jellyfish – Rand Farm Park
12&13.2.26	3- 3.25pm	Reading Workshop & Book Sale
9th-15 th .2.26		Children's Mental Health Week
Looking Ahead to Term 4		
9.3.26	9.30am	Online Safety Workshop
24.3.26	3.40pm-5.30pm	Parents Evening
25.3.26	3.40pm-6pm	Parents Evening
27.3.26	9.30am	Healthy Relationships Workshop
30.3.26-1.4.26	Residential	Corals - PGL
2.4.26	2.45pm	Coffee, Cake and Conversation (Coffee Afternoon)

Behaviour Policy

Please take a look at our behaviour policy

<https://chapel-cit.co.uk/wp-content/uploads/2025/02/Feb-2025-Behaviour-Policy.pdf>

It is under review in February 2026. We welcome any feedback from parents.

You can share your thoughts and comments by completing a short Google Form <https://forms.gle/zcHqnbrdrioWYsAy9>

Dear Parents, Carers and Families,

As we come to the end of a busy and exciting term, we wanted to take a moment to reflect on all the wonderful experiences the children have enjoyed.

From engaging in a wide range of learning activities across the curriculum to special events such as the cinema trip, the Christmas Panto, and lots of festive fun in school, it has truly been a term filled with joy and memorable moments.

We greatly appreciate your continued support throughout this term—it makes such a difference to everything we do. We look forward to welcoming all pupils back refreshed and ready for more learning on Monday 5th January 2026.

Wishing you and your families a joyful festive season and a happy, healthy New Year!

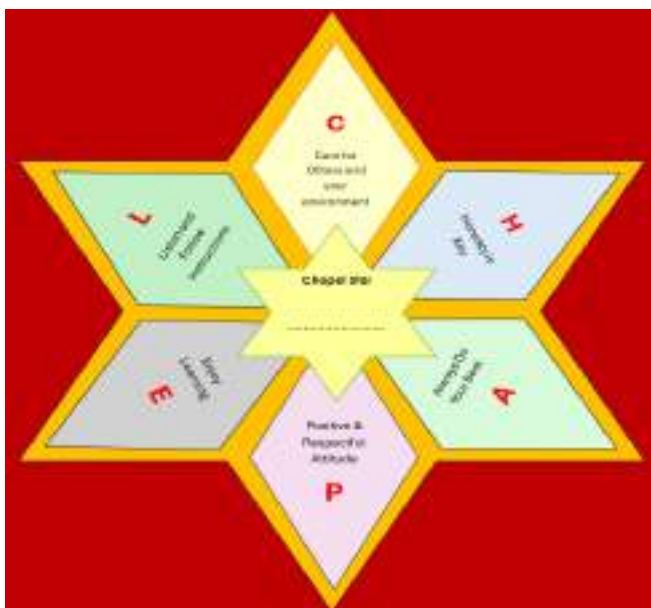
Best wishes,

Mrs Borrell



At Chapel St Leonards, safeguarding is our top priority, and we are committed to ensuring the safety and well-being of all our pupils. If parents or children have any concerns or wish to discuss something in confidence, they can speak to a member of our **Safeguarding Team** at any time. We are here to listen, support, and take action where necessary.

If a safeguarding issue arises during the holidays, support is still available. You can contact a member of the **Trust Safeguarding Team** at safeguarding@citcademies.co.uk and they will be able to assist you. Please remember, safeguarding is everyone's responsibility, and we encourage you to reach out if you have any concerns.



Our Achievement Assemblies are continuing to be a great success and now take place in the school library. If your child has been chosen as an achievement winner, you'll be notified on Thursday. The celebrations start at 3pm – please pop into the office to sign in from 2.55pm.

We understand that some absences are unavoidable. If you need school to administer Calpol for your child please complete a form from the office.

In line with our safeguarding procedures, we will do a home visit if your child has not been in school for 3 school days.

ATTENDANCE MATTERS

Lost minutes = Lost learning



Every school day counts BUT every minute is equally important!

Our Assembly Themes in the Spring Term

Welcome back, behaviour and attitudes

Being Safe in the Community

Safe Use of Devices and Gaming

Safer Internet - Exploring Respect and Relationships Online

Transition and Change

Stories from Different Cultures

Learning from One Another

Respecting Religious Symbols and Places

Respecting Ourselves and Others

Working as a Team

Kindness in Our Words and Actions

Spring Term Clubs (letter will come out WB: 5th January 2026 and clubs will start from the 12th January until WB: 16th March)

Clubs

Starfish – Creative arts with Miss Roberts (Mondays)

JB Sports – Seashells and Jellyfish (Mondays)

Jellyfish – Timetable Rockstars Battles with Miss Smith (Fridays)

Corals – Curriculum Booster with Miss Vines and Mrs Edwards

Seashells, Jellyfish, Corals - Djembe club with Mr Bird (Thursdays)

PE and Uniform Information

Day / Time	9:00 - 10:00	10:20 - 10:40	10:40 - 11:50	11:50 - 12:20	12:20- 1:10	1:15 - 2.15	2.15-3.15
Mon	Starfish	Break	Jellyfish		L	Seashells	Corals
Tues					U		
Weds					N	Starfish	Corals
Thurs					C	Jellyfish	Seashells
Fri					H		

PE and Jewellery Reminder

For health and safety reasons, children must not wear earrings for PE. No jewellery should be worn in school other than small stud earrings and a watch. We will also be continuing the trial of children wearing their PE kits to school on PE days. Please ensure that children arrive in their correct PE uniform: a coloured PE T-shirt, black tracksuit bottoms and a plain black top (not a hoody) or their school cardigan or jumper. Random jumpers or non-uniform items are not part of the PE uniform. Thank you for your continued support in helping us keep all children safe and smart for learning.



Polite Notice: Parking

Please park in the carpark at drop off and pick up times. We have had a few reports of children and parents crossing between cars parked on the double yellow lines. For everybody's safety please park in designated parking areas.

Lumi Nova: Tales of Courage

Free for Families in Lincolnshire

Helping children aged 7-12 manage worries & anxiety

Register for free to get your Game Key

Download the Lumi Nova app (IOS/Android)

Play 2-3 times per week

Important: Not for children in crisis

Backed by science, NHS supported

Visit luminova.app/lincolnshire

Support: support@bfb-labs.com



www.youtube.com/watch?v=mmgrU4zXU3M

Start your child's journey today!

Fire & Lockdown Drills – Term 3

During Term 3, we will be carrying out our routine Fire Drill and Lockdown Drill as part of our ongoing commitment to keeping all children and staff safe.

These drills are a normal part of school life and help children practise what to do in a calm, sensible way, should we ever need to respond to a real situation.

Fire Drill

This allows pupils and staff to practise leaving the building safely and calmly if the fire alarm sounds.

Lockdown Drill

Our lockdown drill is not designed to scare or worry pupils. It is carefully explained to children in an age-appropriate and reassuring way. The purpose is to help them recognise what to do if there is a potential safety risk on site, such as:

- A wild or unexpected animal on the school field
- Another situation where it may be safer to remain inside temporarily

During the drill, pupils will stay with their class teacher, follow simple instructions, and continue to feel safe and supported at all times.

We always take great care to ensure these drills are:

- Calm and well-managed
- Explained clearly to the children beforehand
- Appropriate for their age and understanding

If you have any questions or concerns, please do not hesitate to speak to a member of the school team.

Our Photo Gallery



Lots of
learning
followed by
festive fun!





Understanding types of Absence

Any absence affects the routine of a child's schooling and regular absence will seriously affect their learning journey and ability to progress. Any pupil's absence or late arrival disrupts teaching routines and so may affect the learning of others in the same class. Ensuring a child's regular attendance at school is a parental responsibility and allowing absence from school, without a good reason, creates an offence in law and may result in prosecution.

Every half-day absence from school has to be classified by the school (not by the parent), as either authorised or unauthorised. This is why information about the cause of any absence is always required. Each half-day is known as a 'session'. Authorised absences are morning or afternoon sessions away from school for a genuine reason such as illness (although you may be asked to provide medical evidence for your child before this can be authorised), medical or dental appointments which unavoidably fall in school time, emergencies or other unavoidable cause. Unauthorised absences are those which the school does not consider reasonable and for which no 'leave' has been granted. This type of absence can lead to the school referring to the Local Authority for penalty notices and/or legal proceedings.

Unauthorised absence includes, (however this list is not exhaustive):

- parents/carers keeping children off school unnecessarily e.g. because they had a late night or for noninfectious illness or injury that would not affect their ability to learn;
- absences which have never been properly explained;
- children who arrive at school after the close of registration are marked using a 'U'. This indicates that they are in school for safeguarding purposes, however is counted as an absence for the session;
- shopping trips;
- looking after other children or children accompanying siblings or parents to medical appointments;
- their own or family birthdays;
- holidays taken during term time, not deemed 'for exceptional purposes' by the headteacher, including any arranged by other family members or friends;
- day trips;
- other leave of absence in term time which has not been agreed.

Persistent Absenteeism (PA) and Severe Absenteeism (SA)

A pupil is defined by the Government as a 'persistent absentee' when they miss 10% or more schooling (19 days) across the school year for any reason; this can be authorised or unauthorised absence. Absence at this level can cause considerable damage to any pupil's education and we need the full support and cooperation of parents to resolve this.

All pupils who have attendance levels of 90% or below are considered to be a persistent absentee. A pupil who has missed 50% or more schooling (95 days) is defined by the Government as 'severely absent'. Pupils within this cohort may find it more difficult to be in school or face bigger barriers to their regular attendance and, as such, are likely to need more intensive support

National Framework for Penalty Notices

There is now a single consistent national threshold for when a penalty notice must be considered by all schools in England, of 10 sessions (usually equivalent to 5 school days) of unauthorised absence within a rolling 10 school week period. The 10 sessions of absence do not have to be consecutive and can be made up of a combination of any type of unauthorised absence (G, O and/or U coded within the school's registers). The 10 school week period can span different terms, school years or education settings. Sanctions may include issuing each parent (for each child) with a Penalty Notice for £160, reduced to £80 if paid within 21 days (for the first offence).

A second Penalty Notice issued within a three year period will result in a fine of £160 per parent, per child. If a third offence is committed the matter may be referred to the local authority for consideration of prosecution via the Magistrates Court. If prosecution is instigated for irregular school attendance, each parent may receive a fine of up to £2500 and/or up to 3 months in prison. If a parent is found guilty in court, they will receive a criminal conviction. There is no entitlement in law for pupils to take time off during the term to go on holiday or other absence for the purpose of leisure or recreation, or to take part in protest activity in school hours.

In addition, the Supreme Court has ruled that the definition of regular school attendance is "in accordance with the rules prescribed by the school." The School Attendance (Pupil Registration) (England) Regulations 2024 set out the statutory requirements for schools. All references to family holidays and extended leave have been removed. The amendments specify that headteachers may not grant any leave of absence during term time unless there are "exceptional circumstances" and they do not have any discretion to authorise up to ten days of absence each academic year.

Attendance

Supporting you to understand the new rules



A National Framework for Penalty Notices for school absences, including unauthorised leave of absences in Term Time, is being introduced following changes to the law.

These new government regulations will come into effect from **19th August 2024**.

What are these changes?

If a pupil has **10 unauthorised sessions**, which is equal to **5 school days**, within a **10 week period**, a penalty notice may be issued.

This will come under 3 categories: First, Second, and Third offence.



First Offence

The first time a Penalty Notice is issued for Term Time leave or unauthorised absences the amount will be:

£160 per parent, per child if paid within **28 days**, reduced to **£80** per parent, per child if paid within **21 days**.

Second Offence

The second time a Penalty Notice is issued for Term Time leave or unauthorised absences the amount will be:

£160 per parent, per child to be paid within **28 days**. No reduced rate will be offered.



Third offence and any further offences (within 3 years)

The third time an offence is committed for Term Time leave or unauthorised absences a Penalty Notice will not be issued, and the case will be presented straight to the Magistrates Court.

Magistrates' fines can be up to £2500 per parent, per child. Cases found guilty in Magistrates' Court can show on a Parents future DBS certificate, due to failure to safeguard a child's education.

For any further inquiries about school attendance please visit:
www.lincolnshire.gov.uk/school-attendance

Merry Christmas

from all staff at
**Chapel St Leonards
School & Nursery**



Wishing all our children, families and
community a joyful Christmas and
a wonderful New Year.

Thank you for your continued support.